

Mentoring Practitioner

Job Title:	Mentoring Practitioner
Position:	Full Time
Salary:	£28,000
Contract:	10 Months Fixed Term (Extension depending on funding)
Hours:	37.5 hours a week, including evenings and weekends, flexible working
Location:	Providence House, 138 Falcon Road, London SW11 2LW.
Holiday:	23 days – not including bank holidays

About Providence House

The Providence House Youth Club (PHYC) is a vibrant and diverse youth centre in Falcon Road, Battersea, close to Clapham Junction station, working with children, young people, individuals and families from the neighbouring communities and with those who have moved out of the area and maintained links with PHYC.

For over 60 years, Providence House Youth Club has been passionate about improving the lives and outcomes for young people in Battersea. We aim to provide social, recreational, sporting, and educational activities for young people aged 8-19 years. At Providence House, one of our key goals is to provide a sense of community and identity for each of the young people, offering an alternative to anti-social behaviour and social isolation. We encourage everyone to have fun, make new friends and be involved in a range of positive activities.

Christians Values

Providence House is a Christian faith-based organisation. Our Christian ethos guides the way we work, fostering a culture of care, hope, and service, but we warmly welcome and work with people from all faiths and none. We are proud to serve a richly diverse community and are committed to inclusion, equality, and mutual understanding. Our staff and volunteers reflect this diversity, and we work together to create a safe, supportive environment where every young person feels valued, respected, and empowered to thrive.

Role Background

This role is part of an exciting 10-month project funded by the Wandsworth Youth Partnership Board, aimed at strengthening youth mentoring opportunities across the borough. The postholder will play a key role in coordinating and delivering high-quality mentoring support for young people both in the community and in schools. Working closely with local schools and community partners, the Mentoring Practitioner will match volunteers and youth workers with mentees for a mentoring journey, ensuring positive relationships and sustained engagement. Alongside this, the practitioner will contribute and support the children's and youth work delivery offer at Providence House Youth Club, supporting young people's personal, social, and emotional development through consistent, empowering support.



What are we looking for?

We are looking for a passionate and committed youth practitioner who believes in the potential of every young person. The ideal candidate will have excellent interpersonal and communication skills, with the ability to build trusting, positive relationships with young people, volunteers, and partners. They will be highly organised, proactive, and able to manage multiple priorities while maintaining a supportive and empathetic approach. A strong understanding of safeguarding, professional boundaries, and the challenges facing young people today is essential. We value someone who is reflective, resilient, and creative in their practice, someone who leads with integrity, models positive behaviour, and shares our commitment to inclusion, empowerment, and the development of young people's confidence and wellbeing.

Key Responsibilities include, but are not limited to

Programme Coordination and Management

- Ensure the programme is delivering on all targets and KPI's in line with PHYC's mission and values;
- Establish a thriving mentoring programme alongside the PHYC's senior leadership team to become one of the leading mentoring providers in Battersea;
- Manage a caseload of mentoring relationships comprising young people, volunteers, and youth workers.

Communication, Outreach and Partnership

- Establish core partnerships with community partners, schools, corporate organisations and statutory agencies to create referral pathways into and out of the mentoring programme;
- Coordinate the promotion of the programme across the Wandsworth Borough.
- Ensure partners are kept up to date with information regarding the mentoring relationships, highlighting achievements and any challenges.

Mentor Recruitment and Training

- Alongside the senior leadership team, develop a clear volunteer mentoring recruitment strategy;
- Deliver mentoring training alongside other PHYC team members for new volunteer mentors.

Youth Work Delivery and Mentoring

- Build strong relationships with children, young people, parents, schools, local agencies and other community partners;
- Mentor young people both in schools and in the community;
- Support the weekly youth club offer during term time and school holidays;
- Represent the organisation at forums and meetings related to children and youth work.



Programme Monitoring, Evaluation and Reporting

- Track and record participation: Maintain accurate records of mentor and mentee engagement, attendance, and progress throughout the programme.
- Collect feedback and outcomes: Gather feedback from young people, mentors, schools, and partners to assess programme impact and identify areas for improvement.
- Monitor mentoring relationships: Regularly check in with mentors and mentees to review progress, address challenges, and ensure the quality and safety of relationships.

Safeguarding and Wellbeing

- Ensure the safety and well-being of all young people by adhering to Providence House's safeguarding policies and procedures.
- Identify and report any safeguarding concerns to the Designated Safeguarding Lead (DSL), ensuring prompt and appropriate action.
- Provide a safe, respectful and inclusive environment where all young people feel valued and supported, always promoting positive behaviour.
- Use a trauma-informed approach when working with young people, recognising the impact of trauma on behaviour and development.

Person Specification

Essential Skills and Experience

- Demonstrable experience of working directly with young people in a youth work, education, or community setting.
- Proven ability to build positive, trusting, and professional relationships with young people from diverse backgrounds.
- Strong organisational skills with the ability to manage multiple tasks, maintain accurate records, and meet reporting deadlines.
- Understanding of safeguarding and child protection principles, with a commitment to ensuring the safety and wellbeing of young people.
- Excellent communication and interpersonal skills, with confidence in engaging with schools, community partners, and families.
- Ability to monitor, evaluate, and report on project outcomes, using data and feedback to improve practice.
- Competence in using digital tools and databases for recording, communication, and reporting purposes.



Desirable Skills and Experience

- Experience of coordinating or delivering mentoring programmes, including supporting volunteers or mentors.
- Youth Work qualification (JNC-recognised) or equivalent experience.
- Experience in volunteer management, including recruitment, training, and supervision.
- Knowledge of local issues affecting young people in Wandsworth and surrounding areas.
- Experience of partnership working with schools, youth clubs, or community organisations.
- Understanding of trauma-informed or strength-based approaches to youth work.

Further Information

- All offers to staff with Providence House are subject to satisfactory references and an enhanced DBS check, which is standard policy for staff working with children and young people.
- Providence House is committed to equity, diversity and inclusion.
- All staff are expected to adhere to Providence House's code of conduct, confidentiality and data protection policies.
- An induction will be given for all new staff, which will cover best practices, staff and volunteer responsibilities and an overview of key policies.

Deadline

10th November 2025

Recruitment Information

Interviews will be held on a rolling basis as suitable applications are received. We encourage early applications, as the post may be closed once a suitable candidate has been appointed.

Application Process

Please submit an up-to-date CV and covering letter of no more than two sides outlining your suitability for the role to info@providence-house.org.

In line with our recruitment process all successful candidates are subject to a DBS check. For further information about the role please email above address.

